

PAUL MILLER  
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BOARD OF TRUSTEES  
Teri Andersen, President  
Charlene Battles, Clerk  
Ken Berckes, Trustee  
Monte Gardner, Trustee  
Gina Rasmussen, Trustee

BOARD OF TRUSTEES  
REGULAR BOARD MEETING

JANUARY 17, 2017  
6:00 P.M.  
DISTRICT CONFERENCE ROOM

## MINUTES

### I. PRELIMINARY SECTION

#### ITEMS 1-2

The meeting of the Beardsley School District Board of Trustees was called to order at 6:00 p.m. by Board President, Teri Andersen.

#### Members Present

Teri Andersen, President  
Charlene Battles, Clerk  
Ken Berckes, Member  
Monte Gardner, Member

#### Staff Present

Paul Miller, Superintendent  
Kevin Williams, Assistant Superintendent  
Pam Olson, Administrative Assistant

#### Members Absent

Gina Rasmussen

#### Visitors Present

Refer to sign-in sheet

#### ITEM 3

##### Flag Salute

Paul Miller led the flag salute.

#### ITEM 4

##### Questions and/or Statements from the Community.

None

#### ITEM 5

##### Approval of the Minutes from the Regular Board meeting held December 12, 2016.

Motion: Charlene Battles  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

#### ITEM 6

##### Approval of the Agenda.

Motion: Monte Gardner  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

#### ITEM 7

##### Welcome

Teri Andersen welcomed everyone to the meeting.

## II. CONSENT SECTION

### ITEM 8

Ratification of Warrants

### ITEM 9

Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.

### ITEM 10

Consideration to approve a donation from Donors Choose.

### ITEM 11

Consideration to approve an out of county Field Trip Request to Big Bear Lake for Beardsley Junior High students on January 31, 2017.

### ITEM 12

Consideration to approve the Quarterly Reports on Williams Uniform Complaints.

### ITEM 13

Consideration to approve an Agreement for Services with Jorge Garcia to provide services as a Girls' Soccer Coach for the 2016-17 school year.

Motion: Monte Gardner  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

## III. ACTION SECTION

### ITEM 14

Consideration to approve Board Meeting Dates for 2017.

Paul Miller said that the changes discussed at the December board meeting were made and noted that the two meetings in June are a requirement of the LCAP.

Motion: Ken Berckes  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

### ITEM 15

Consideration to approve BP 3461 Business and Noninstructional Operations: Debt Management Policy.

Paul Miller explained that due to new regulations Lori Raineri worked with FCMAT (Fiscal Crisis and Management Assistance Team) to create this new policy that deals with the management of bonds.

Motion: Ken Berckes  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 16**

**Consideration to approve Resolution #8 regarding the Impoundment of Local Tax Revenues to Anticipate Pending Claims and/or Litigation.**

Paul Miller stated that this is an annual resolution to allow property tax revenues to be set aside in case of a successful challenge from a property owner on their assessed valuation.

Motion: Ken Berckes  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion carried.

**ITEM 17**

**Consideration to approve reducing the mileage reimbursement rate to 53.5 cents per mile to match the IRS Standard Mileage Rates for Business.**

Paul Miller said that if the district pays higher than the IRS rate then the difference is taxed. The IRS lowered the allowable rate to 53.5 percent, so the district will match that amount for mileage reimbursement.

Motion: Charlene Battles  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion carried.

**ITEM 18**

**Consideration to approve an updated Classified Salary Schedule to reflect the increase in minimum wage.**

Paul Miller explained that the lowest rate paid a classified employee is now \$10.60 to meet new minimum wage laws effective January 1.

Motion: Charlene Battles  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion was carried.

**ITEM 19**

**Consideration to approve a job description for RSP/SDC; Learning Center Teacher**

Paul Miller said that the new model for special education classes merged the RSP and the SDC students, and that this model is called a learning center model. This job description matches this changed structure more closely.

Motion: Monte Gardner  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion carried.

**ITEM 20**

**Consideration to approve a Contract Agreement with Project Consulting Adjunct Staff 4 Education Inc. to provide SLD E-Rate Consulting Services for E-Rate Year 20 (2017-2018).**

Paul Miller stated that the district has used the same company to handle the paperwork involved with E-Rate for years and they have done a good job.

Motion: Charlene Battles  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion carried.

#### **ITEM 21**

##### **Consideration to approve proceeding with the filing of E-Rate for the projects listed on Form 470 Postings for Funding Year 2017 (2017-2018).**

Paul Miller said that this must be board approved annually to obtain E-Rate funding.

Motion: Monte Gardner  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

#### **ITEM 22**

##### **Consideration to approve the Letter of Agency for Funding Year 2017-2018 for Project Consulting Adjunct Staff 4 Education, Inc. to submit E-Rate forms on behalf of the district.**

Paul Miller explained that this is the last piece needed in the E-Rate process. This item appoints Project Consulting Adjunct Staff 4 to act as the districts agent with respect to E-Rate.

Motion: Charlene Battles  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

#### **ITEM 23**

##### **Consideration to approve the July 2016 Board Policy Updates.**

Paul Miller said that this is the July Batch of Policy Updates from CSBA.

Motion: Charlene Battles  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

#### **ITEM 24**

##### **Consideration to approve Board Resolution #9 authorizing the issuance and sale of the 2017 General Obligation Refunding Bond and related actions.**

Paul Miller said that this resolution is for the refinancing of the bond issued previously by the district, and that the refinance would save the district's tax payers over \$ 530,000 over time.

Motion: Monte Gardner  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

#### **ITEM 25**

##### **Consideration to approve the School Accountability Report Cards (SARCS) For Beardsley Elementary, North Beardsley, San Laurén, and Beardsley Junior High Schools.**

Kevin Williams said that this item is the approval of the annual SARC Reports required by law.

Motion: Charlene Battles  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 26**

**Consideration to approve an Agreement for Bond Counsel Services with Parker & Covert LLP.**

Paul Miller said that agreement is for the bond attorney on the refinance, and the fees are paid from the bond refinance proceeds.

Motion: Ken Berckes  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion carried.

**ITEM 27**

**Consideration to approve an Affiliation Agreement with New Mexico University Speech and Hearing Rehabilitation Outreach Center.**

Paul Miller explained that this agreement allows Pat Wadman to work with a Speech Pathology student taking classes through New Mexico University.

Motion: Monte Gardner  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion carried.

**ITEM 28**

**Consideration to approve the District's Independent Auditor's Report for the 2015-16 fiscal year.**

Paul Miller stated that the district has a new auditor and that there were no findings on the audit from last year.

Motion: Monte Gardner  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner  
Nays: None  
Abstain: None

The motion carried.

**IV. INFORMATION SECTION**

**ITEM 29**

**Enrollment**

Paul Miller said that enrollment continues to trend upward, and he hopes the trend continues through April 15<sup>th</sup>, which is P2.

**ITEM 30**

**Certificated/Classified Personnel Comments.**

Aimee Williamson, North Beardsley Principal, shared with the board that the Spelling Bee, an awards assembly and a yard sale were some of the upcoming events. Ms. Williamson said that this will be the second year for the yard sale and the proceeds are used to help North Beardsley families in need.

Kevin Williams wanted to acknowledge the hard work of Ryan Frank and Ken Welch to fix the email problems. Mr. Williams also wanted to invite the board to Principal Partner Day, which includes a tour of the school and information about the programs on campus. He also reminded everyone that the Foundation's Clay Shoot would be held on March 18 this year.

Paul Miller spoke about Governor Brown's early budget that shows a 23% reduction in gap funding, leaving only a 1.48 COLA. The district will continue to monitor developments.

**ITEM 31**

**Board Comments/Informal Discussion**

None

**ITEM 32**

**Next Regular Board Meeting: Tuesday, February 21, 2017 at 6:00 p.m.**

**ITEM 33**

**Adjournment of Open Session**

Teri Andersen adjourned the meeting at 6:58 p.m.

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Board Clerk

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Board Member

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Board Member

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Board Member

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Board Member