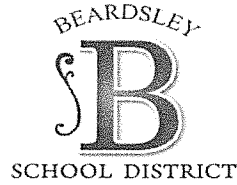


PAUL MILLER
District Superintendent
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BOARD OF TRUSTEES
Teri Andersen, President
Charlene Battles, Clerk
Ken Berckes, Trustee
Monte Gardner, Trustee
Gina Rasmussen, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

AUGUST 15, 2017
6:00 P.M.
DISTRICT CONFERENCE ROOM

MINUTES

I. PRELIMINARY SECTION

ITEMS 1-2

The meeting of the Beardsley School District Board of Trustees was called to order at 6:00 p.m. by Board President, Teri Andersen.

Members Present

Teri Andersen, President
Charlene Battles, Clerk
Ken Berckes, Member
Monte Gardner, Member
Gina Rasmussen, Member

Staff Present

Paul Miller, Superintendent
Kevin Williams, Assistant Superintendent
Pam Olson, Administrative Assistant

Members Absent

Visitors Present

Refer to sign-in sheet

ITEM 3

Flag Salute

Anne Lerma led the flag salute.

ITEM 4

Questions and/or Statements from the Community.

None

ITEM 5

Approval of the Minutes from the Regular Board meeting held June 20, 2017.

Motion: Charlene Battles
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 6

Approval of the Agenda.

Motion: Charlene Battles
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 7

Welcome

Teri Andersen welcomed everyone to the meeting.

II. CONSENT SECTION

ITEM 8

Ratification of Warrants

ITEM 9

Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.

ITEM 10

Consideration to approve the Quarterly Report on Williams Uniform Complaints.

ITEM 11

Consideration to authorize all teachers in the Beardsley School District to service as home teachers for the 2017-18 school year.

ITEM 12

Consideration to appoint Aimee Williamson (North Beardsley), Tammy Barrera (Beardsley Elementary), David Hilton (Beardsley Junior High), and Terri Chamberlin (San Laurén) to serve as the Board's Official Designees to be responsible for all Student Body Fund activities at their respective school sites for the 2017-18 school year.

ITEM 13

Consideration to appoint Authorized Agents of the Beardsley School District: Paul Miller, Kevin Williams, Olivia Esquivel, Pam Olson and Leah Schmidt.

ITEM 14

Consideration to certify all administrators to perform Certificated Staff Evaluations for the 2017-18 school year.

ITEM 15

Consideration to approve Site Principal Designees for the 2017-18 school year.

Motion: Charlene Battles
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

III. ACTION SECTION

ITEM 16

Consideration to approve the GAMUT Online Service Agreement with California School Boards Association to automatically renew on July 1 of each year and continue until terminated.

Paul Miller explained that this is the agency that develops board policy and this agreement gives access to board policy online.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 17

Consideration to approve the Manual Maintenance Service Agreement with California School Boards Association to automatically renew on July 1 of each year and continue until terminated.

Paul Miller said that CSBA helps the district keep board policy up to date.

Motion: Charlene Battles
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 18

Consideration to approve an Agreement for Utility and Custodial Services for Extended School Year 2017 with KCSOS relating to two portables at San Laurén.

Paul Miller said that the county pays for cleaning and electricity for the two portables they use during the summer.

Motion: Ken Berckes
Second: Charlene Battles
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 19

Consideration to approve an Agreement for Utility and Custodial Services for Extended School Year 2017 with KCSOS relating to one portable at Beardsley Elementary.

Paul Miller stated that this is the same as the previous agreement but for one portable classroom at Beardsley Elementary.

Motion: Charlene Battles
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 20

Consideration to approve a Classroom Lease Agreement for Extended School Year 2017 with KCSOS relating to one portable at San Laurén.

Paul Miller explained that the county leases a portable at San Laurén during the summer.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 21

Consideration to approve the Williams Settlement 2016-17 Fourth Quarter Report.

Kevin Williams said that this is the last report for the 2016-17 school year and shows that the few misassignments and vacancies were corrected.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 22

Consideration to approve a Change Order Proposal #1 from JTS Construction for the South Property Line Fence Replacement at North Beardsley School.

Paul Miller said that the change order was needed to comply with DSA requirements.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 23

Consideration to approve an Agreement for Services with CIS Construction Inspection Services to provide Certified DSA Inspection Services for the CMU wall at North Beardsley.

Paul Miller explained that CIS Construction is a DSA approved inspector and their approval required for the wall project.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 24

Consideration to approve a Proposal for Audit Services by Scott Erwin, CPS Inc. relating to the Proposition 39 Bond.

Paul Miller stated that Scott Erwin is also the district auditor and will now audit the bonds.

Motion: Monte Gardner
Second: Charlene Battles
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 25

Consideration to approve the hiring of Maribel Lopez as a Learning Center Special Education Teacher on a Provisional Internship Permit at San Laurén Elementary.

Paul Miller said that board approval is required for teachers to work on a PIP.

Motion: Charlene Battles
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 26

Consideration to approve an Americorps Site Placement Agreement with KCSOS.

Kevin Williams explained that two Americorps people will be placed the Beardsley Junior High and they will work with students to lower suspension rates and absences.

Motion: Charlene Battles
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 27

Consideration to approve an Agreement with Global CTI to provide a ShoreTel Enterprise IP Telephone System using a CMAS Contract approved by the board in October 2016.

Paul Miller said that the district's old phone system is being replaced as part of a bond project list item. The purchase is part of a CMAS contract approved in October of 2016 by the board of trustees. Mr. Miller also said that the new system was piloted by a few employees last year. Kevin Williams reported that the new system is already being used at North Beardsley and San Laurén.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 28

Consideration to approve an Agreement with Global CTI to provide an Emergency Notification System.

Paul Miller said that the same firm that is replacing the phone system is also providing a new bell system. Kevin Williams stated that the old system was very difficult to change and the new system will make emergency notifications much easier in the future.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 29

Consideration to approve the District Education Technology Services Agreement with KCSOS.

Kevin Williams said that this is an annual agreement and provides support and trainings.

Motion: Ken Berckes
Second: Charlene Battles
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 30

Consideration to approve the December 2016 Updated Board Policy.

Paul Miller said that this is one of the updates to keep board policy current.

Motion: Monte Gardner
Second: Charlene Battles
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 31

Consideration to approve the acceptance of the Crystal Creamery bid for milk and dairy products for the 2017-18 school year.

Anne Lerma said that Crystal Creamery was the low bidder and the district will be saving close to \$10,000 a year.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 32

Consideration to approve the acceptance of the Fresno Produce Co. piggyback bid for fresh fruits and vegetables for the 2017-18 school year.

Anne Lerma said that Panama Buena Vista School District is able to get low prices because of their size and they and the vendor agreed to allow Beardsley to piggyback the bid.

Motion: Charlene Battles
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 33

Consideration to approve using a piggyback bid for Bread Products from Galasso's Bakery for the 2017-18 school year.

Anne Lerma said that she was able to get good prices and that Galasso's Bakery is local.

Motion: Charlene Battles
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 34

Consideration to approve using a piggyback bid for the purchase of portable classrooms (piggyback between Capistrano Unified School District and Class Leasing LLC).

Paul Miller said that the district needs more classroom space this year and he was able to find refurbished portables.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 35

Consideration to approve an agreement with Class Leasing LLC for the purchase and installation of a used portable for North Beardsley Elementary.

Paul Miller said that a portable classroom as been placed at North Beardsley.

Motion: Monte Gardner

Second: Charlene Battles

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 36

Consideration to approve a Proposal for Landscape Architectural Services to provide Modular and Site Improvements.

Paul Miller said that this is the first step for the P.E. Fieldhouse and track and that he looked at three firms.

Motion: Ken Berckes

Second: Monte Gardner

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 37

Consideration to approve an Amendment to the Agreement with Boys & Girls Clubs for the 2017-18 school year.

Kevin Williams explained that the amendment is needed because the amount of the grant was increased.

Motion: Ken Berckes

Second: Monte Gardner

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 38

Consideration to approve an Intern Program Agreement with California State University, Bakersfield.

Kevin Williams said that this agreement allows the district to have interns from CSUB.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 39

Consideration to approve an Updated Job Description for Community Specialist.

Kevin Williams stated that this position has not been filled since the approval of the original job description two years ago.

Mr. Williams said that the responsibility for homeless students was removed and law enforcement background is preferred was added.

Motion: Ken Berckes

Second: Monte Gardner

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 40

Consideration to approve an Updated Job Description for Noon Sports Supervisor.

Kevin Williams explained that having someone lead structured activities during lunch should help keep students out of trouble.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 41

Consideration to approve an Updated Salary Schedule that includes Noon Sports Supervisor.

Kevin Williams said that a Noon Sports Supervisor will be paid slightly more than a Noon Aide.

Motion: Charlene Battles

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 42

Consideration to approve changes to the authorized signers for the district bank accounts held at Rabobank.

Paul Miller said that employees who no longer work for the district are being removed and a few new signers added.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

IV. INFORMATION SECTION

ITEM 43

Charlene Battles: Fifteen Years of Service

Paul Miller gave Charlene Battles a certificate in recognition of her fifteen years of service as a Beardsley Board Trustee.

ITEM 44

Certificated/Classified Personnel Comments.

ITEM 45

Board Comments/Informal Discussion

ITEM 46

Next Regular Board Meeting: Tuesday, September 12, 2017 at 6:00 p.m.

ITEM 47

Adjournment of Open Session

Teri Andersen adjourned the meeting at 7:26 p.m.

Board Clerk

Board Member

Board Member

Board Member

Board Member