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BOARD OF TRUSTEES
Charlene Battles, President
Monte Gardner, Clerk
Teri Andersen, Trustee
Ken Berckes, Trustee
Gina Rasmussen, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

DECEMBER 12, 2017
6:00 P.M.
DISTRICT CONFERENCE ROOM

MINUTES

I. PRELIMINARY SECTION

ITEMS 1-2

The meeting of the Beardsley School District Board of Trustees was called to order at 5:58 p.m. by acting Board President, Charlene Battles.

Members Present

Charlene Battles, Clerk
Ken Berckes, Member
Monte Gardner, Member
Gina Rasmussen, Member

Staff Present

Paul Miller, Superintendent
Kevin Williams, Assistant Superintendent
Pam Olson, Administrative Assistant

Members Absent

Teri Andersen

Visitors Present

Refer to sign-in sheet

ITEM 3

Flag Salute

Ken Berckes led the flag salute.

ITEM 4

Questions and/or Statements from the Community.

Lisa Auger and Callie Acebedo presented four of their San Laurén first grade students; Thomas Lancaster, Layla Soto, Emma Gamboa, and Reagan Gillespie. The students performed a song from the annual *Forty Winks* show.

ITEM 5

Approval of the Minutes from the Special and Regular Board meetings held November 28, 2017.

Paul Miller indicated that the November minutes had been amended since board packets had been sent out on Friday to reflect some items that were overlooked. Mr. Miller said that the amended items were set out in red print. Gina Rasmussen asked if we only pick and choose what we include in the minutes. Mr. Miller indicated that the district is required to provide a summary of what is said at board meetings. Ms. Rasmussen asked whether or not the discussion on the MOT uniforms was in the amended minutes. Mr. Miller indicated he did not believe so. Ms. Rasmussen said that she would like the minutes to reflect what happens and is discussed in the board meeting(s) (in the future).

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner
Nays: Gina Rasmussen
Abstain: None

The motion carried.

ITEM 6

Approval of the Agenda.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 7

Welcome

Charlene Battles welcomed everyone to the meeting.

ANNUAL ORGANIZTIONAL MEETING

ITEM 8

Election of President of the Beardsley School District Board of Trustees.

Charlene Battles was elected President of the Beardsley School District Board of Trustees.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 9

Election of Clerk of the Beardsley School District Board of Trustees.

Monte Gardner was elected Clerk of the Beardsley School District Board of Trustees.

Motion: Ken Berckes
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 10

Appointment of Secretary of the Beardsley School District Board of Trustees.

Paul Miller was appointed Secretary of the Beardsley School District Board of Trustees.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 11

Election of Trustee Representative to the Annual Fall Trustees Meeting.

Gina Rasmussen was elected Trustee Representative to the Annual Fall Trustees Meeting and Monte Gardner will be the alternate.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 12

Appointment of Authorized Agents of the Beardsley School District: Paul Miller, Kevin Williams, Olivia Esquivel, Pam Olson, and Leah Schmidt.

Paul Miller, Kevin Williams, Olivia Esquivel, Pam Olson, and Leah Schmidt were appointed Authorized Agents of the Beardsley School District.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 13

Selection of Board Meeting Dates and Times.

The exhibit showed board meetings on the third Tuesday of the month with the exception of March and December being on the second Tuesday and November on the fourth Tuesday. June will have two meetings on the second and third Tuesdays of the month. All meeting will begin at 6:00 p.m.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 14

Adjournment of the Annual Organizational Meeting.

The organizational meeting was adjourned at 6:12 p.m.

II. CONSENT SECTION

ITEM 15

Ratification of Warrants

ITEM 16

Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.

ITEM 17

Consideration to approve Donations from Donors Choose.

ITEM 18

Consideration to approve an Agreement for Services with Carey Behill to provide services as a Girls' Soccer Coach.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

III. ACTION SECTION

ITEM 19

Consideration to approve a Professional Development Day on January 19, 2018.

Kevin Williams said that this day will be used to provide three different trainings including Inclusion, Suicide Prevention that is now required, as well as a session on Social Media.

Motion: Ken Berckes
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 20

COLLECTIVE BARGAINING: Acknowledge receipt of the Initial Proposal of the Beardsley Teachers' Association/CTA/BTA to the Public School Employer for the 2017-18 school year. NOTE: A Public Hearing is Required Prior to Board Action.

Charlene Battles called for a Public Hearing at 6:17 p.m. Paul Miller said that this is the second and final step prior to negotiations with BTA.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 21

COLLECTIVE BARGAINING: Acknowledge receipt of the Initial Proposal of the California School Employees Association, Chapter #776 Collective Bargaining Unit to the Public Employer for the 2017-18 school year. NOTE: A Public Hearing is Required Prior to Board Action.

Public Hearing 6:19 p.m. Paul Miller said that this is the second and final step prior to entering negotiations with the classified union.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 22

COLLECTIVE BARGAINING: Initial Proposal of the Public School Employer to the Beardsley Teachers' Association/CTA/BTA collective bargaining unit for the 2017-18 school year. NOTE: A Public Hearing is Required Prior to Board Action.

Public Hearing 6:19 p.m. Paul Miller said this is the district's sunshine to BTA. Mr. Miller said that this is the second and final step prior to entering negotiations with BTA.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 23

COLLECTIVE BARGAINING: Initial Proposal of the Public School Employer for the Renegotiation of the Collective Bargaining Agreement Between the Beardsley School District and the California School Employees Association, Chapter #776 for the 2017-2018 school year. NOTE: A Public Hearing is required Prior to Board Action.

Public Hearing 6:20 p.m. Paul Miller said this is the district's proposal to CSEA, and is the second and final step prior to entering negotiations with CSEA.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 24

Consideration to approve Government Financial Strategies Inc. Scope of Work to Prepare and File Annual Debt Report Pursuant to Government Code section 8855(k).

Paul Miller stated that this agreement will allow Government Financial Strategies Inc. to handle the required reporting for the district's outstanding debt.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 25

Consideration to approve a Memorandum of Understanding with California School Employees Association and Its Chapter #776.

Paul Miller reported that the district is now required to report information on all classified employees to CSEA three times a year, and monthly updates of new hires. This MOU provides the agreement between the district and CSEA as to how this new requirement will be handled.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 26

Consideration to approve a Contract for Services with School Facility Consultants to provide consulting services related to exploring the district's eligibility for modernization and hardship monies from the State School Facility Program and other potential sources of revenues.

Paul Miller explained that after passing the bond, the district may meet the criteria for other state funding sources, including hardship funds and modernization funds. School Facility Consultants was selected as the firm to represent the district as it moves forward in potentially seeking these funds.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 27

Consideration to approve an updated Certificated Management Salary Schedule to correct three rounding errors.

Paul Miller said that the salary schedule was off one dollar annually in three places on the schedule, and that this updated schedule would correct those rounding errors.

Motion: Ken Berckes
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 28

Consideration to approve a contract between JTS Modular, Inc. and Beardsley School District for the design drawings (architectural, structural, mechanical, plumbing, lighting, and power) of a modular P.E. Fieldhouse for Beardsley Junior High. (Contract based on a piggyback bid between JTS Modular, Inc. and Pleasant View School District approved by the board on December 12, 2016)

Paul Miller stated that this agreement allows work to begin on the design and engineering phase of the P.E. field house. If approved, this item would allow JTS to begin this work in partnership with the district's architect, Klassen Corporation.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 29

Consideration to approve the First Interim Report and Standards Criteria, give positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years and adopt this report as a revised budget. NOTE: A Public Hearing is required prior to Board Action.

The Public Hearing was called at 6:32 p.m. Olivia Esquivel, Chief Business Official, gave a Power Point presentation showing highlights of the budget and projections for the next two years. Mrs. Esquivel said that the average daily attendance is higher so far this year, but will budget conservatively since that may change by P-2. Mrs. Esquivel said that the district would meet its reserve requirements for the next two years.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 30

Consideration to accept the apparent responsive low bidder, JTS Construction, in the amount of \$59,750 for the South Property Line Fence Improvements at North Beardsley School.

Paul Miller said that improvements to the condominium side of the wall is the last piece to completing the North Beardsley wall project, and that JTS corporation was the low responsive bidder.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 31

Consideration to approve the 2017-18 Single Plan for Student Achievement for North Beardsley, Beardsley Elementary, San Laurén, and Beardsley Junior High.

Kevin Williams explained that the four plans are formed by the school site councils. Mr. Williams said that the goal of the plans is to improve reading and math, and to make sure that funds are being spent to benefit students.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 32

Consideration to approve an Agreement for Architectural Services with Leach and Leach Architects for architectural services related to the cinder block security fence on the southern border of North Beardsley School.

Paul Miller said that this agreement is for the drawings for the improvements to the North Beardsley wall mentioned in item #30, and that this agreement is for architectural fees to John Leach, architect.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

IV. INFORMATION SECTION

ITEM 33

Enrollment

Paul Miller said the ADA is higher than last year, but with more students comes extra expenses. Mr. Miller then went through the enrollment numbers for the board.

ITEM 34

Certificated/Classified Personnel Comments.

Charlene Battles and Gina Rasmussen reminded everyone of the band and choir concert in the gym on Thursday evening. Terri Chamberlin, San Laurén Principal, said that the concert will also be held at North Beardsley and San Laurén and that it is a busy season with buddy activities, the first graders' show. Gina Rasmussen said she would be providing donuts at the North Beardsley band and choir concert. Lisa Auger, BTA president, said the new bargaining team is looking forward to meeting with Mr. Miller next month. Ms. Auger thanked Mr. Williams for putting her in contact with a class at North High School that can print Beardsley teacher t-shirts. Kelli Nicks, North Beardsley secretary, asked about classified staff working on the January PDD. Mr. Williams explained that it is an extra day for all aides and if they attend they will be paid at their current rate. Mr. Williams also said that the trainings will be provided for classified and certificated staff. Kelli Nicks said that a training for classified staff on handling students would be useful. Joaquin Elcano, North Beardsley Assistant Principal, reported his concerns on some of the district's hiring practices. Mr. Elcano said that in addition to student discipline, he is also responsible for evaluating and training forty-two employees. Mr. Elcano said the hiring this year has not stopped because he has not had one day that every position was filled. He said that it is not clear on when additional staff is needed, such as having a set ratio of noon aides to students and that North Beardsley had an unexpected enrollment increase of 120 more students than they had planned. Mr. Elcano said that law requires "adequate coverage" and that in the morning it is hard to cover all the students at once. He stated that a better system is needed to know when additional staff is needed. Mr. Elcano then said that the district has not been consistent with employees changing positions and that even though the contract allows teachers to move to open positions based on seniority, it is not always in the best

interest of the school. Mr. Elcano also said that management positions are not always filled the same way, some people are appointed and others are not. Charlene Battles said that administrators and teachers are two different contractual situations and can't be compared. Mr. Elcano explained the hiring procedures of a merit system. Ken Berckes asked if Mr. Elcano was speaking about the district's hiring practice of management or all positions. Monte Gardner asked if Mr. Elcano was looking for clarification on hiring of management personnel. Mr. Gardner said that determining who is the best fit for a position is a decision that is made by upper management, but maybe the district could look at its hiring practices. Charlene Battles noted that someone who would perform well at one campus may not be the best fit for another. Charlene Battles thanked Mr. Elcano for his input.

ITEM 35

Board Comments/Informal Discussion

Gina Rasmussen reported that she toured the alternate placement classes with Mr. Miller and was pleased with what she saw. Ms. Rasmussen saw the school side of the new wall at North Beardsley and thinks it looks good. Monte Gardner agreed.

ITEM 36

Next Regular Board Meeting and Annual Organization Meeting: Tuesday, January 16, 2018 at 6:00 p.m.

ITEM 37

Adjournment of Open Session

Charlene Battles adjourned the meeting at 7:27 p.m.

V. CLOSED SESSION

ITEM 38

Announce Item(s) to be discussed in Closed Session

38.1 Public Employee Discipline/Dismissal/Release

ITEM 39

Enter into Closed Session

ITEM 40

Adjourn Closed Session

ITEM 41

Reconvene into Open Session

ITEM 42

Result of Closed Session

No action taken as a result of Closed Session.

ITEM 43

Adjournment

Time: 7:42 p.m.

Board Clerk

Board Member

Board Member

Board Member

Board Member