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BOARD OF TRUSTEES
Charlene Battles, President
Monte Gardner, Clerk
Teri Andersen, Trustee
Ken Berckes, Trustee
Gina Rasmussen, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

JANUARY 16, 2018
6:00 P.M.
DISTRICT CONFERENCE ROOM

MINUTES

I. PRELIMINARY SECTION

ITEMS 1-2

The meeting of the Beardsley School District Board of Trustees was called to order at 6:00 p.m. by Board President, Charlene Battles.

Members Present

Charlene Battles, President
Monte Gardner, Clerk
Teri Andersen, Member
Ken Berckes, Member
Gina Rasmussen, Member

Staff Present

Paul Miller, Superintendent
Kevin Williams, Assistant Superintendent
Pam Olson, Administrative Assistant

Members Absent

Visitors Present

Refer to sign-in sheet

ITEM 3

Flag Salute

Ryan Frank led the flag salute.

ITEM 4

Questions and/or Statements from the Community.

None.

ITEM 5

Approval of the Minutes from the Annual Organizational and Regular Board meetings held December 12, 2017.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 6

Approval of the Agenda.

Motion: Teri Andersen
Second: Gina Rasmussen
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 7

Welcome

Charlene Battles welcomed everyone to the meeting.

II. CONSENT SECTION

ITEM 8

Ratification of Warrants

ITEM 9

Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.

ITEM 10

Consideration to approve Donations from Donors Choose.

ITEM 11

Consideration to approve the Quarterly Report on Williams Uniform Complaints.

ITEM 12

Consideration to approve an Out of County Field Trip Request on January 30, 2018 to the L.A. Zoo for Beardsley Junior High students as a 3.5 GPA incentive.

ITEM 13

Consideration to approve an Out of County Field Trip Request to Camp KEEP for Beardsley sixth grade students on April 9-April 13, 2018.

ITEM 14

Consideration to approve an Out of County Field Trip Request to Mission San Fernando on April 25, 2018 for North Beardsley fourth grade students.

ITEM 15

Consideration to approve an Out of County Field Trip Request to U.S.C. on May 7, 2018 for Beardsley Junior High students on the Principal's List.

Motion: Teri Andersen
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

III. ACTION SECTION

ITEM 16

Consideration to approve increasing the mileage reimbursement rate one cent, to 54.5 cents per mile effective January 1, 2018.

Charlene Battles explained that the rate can change annually and it has decreased in the past.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 17

Consideration to approve a Construction Agreement with JTS Construction for work on North Beardsley South Property Line Fence.

Paul Miller said that last month the board accepted JTS's bid and this is the contract for the work on the bid.

Motion: Ken Berckes
Second: Teri Andersen
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 18

Consideration to approve Resolution #4, Support of Applications for Eligibility Determination and Funding Authorization to Sign Applications and Associated Documents.

Paul Miller explained that this resolution was necessary to allow School Facility Consultants to move forward with finding new construction and modernization monies for the district.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 19

Consideration to approve the District's Independent Auditor's Report for the 2016-17 fiscal year.

Paul Miller said that the letter from Scott Erwin, the auditor, states that the district had no findings. Charlene Battles thanked Olivia Esquivel, Chief Financial Officer, and other employees for the work involved in making sure the district doesn't have findings.

Motion: Teri Andersen
Second: Gina Rasmussen
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 20

Consideration to approve the School Accountability Report Cards (SARCS) for Beardsley Elementary, North Beardsley, San Laurén, and Beardsley Junior High Schools.

Kevin Williams said that this report is for the 2016-17 school year and the information is updated by the principals each year. Gina Rasmussen said that it looks like just the numbers are changed. Aimee Williamson, North Beardsley Principal said that other changes are made too.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 21

Consideration to approve a new job description for Director of Technology.

Paul Miller stated that the Network Administrator job description was updated and changed to include duties of a director, such as evaluating staff. Mr. Miller said that these new items were incorporated into the new Director of Technology job description.

Motion: Teri Andersen
Second: Monte Gardner
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 22

Consideration to approve a new Classified Management Salary Schedule that includes Director of Technology.

Paul Miller reported that the Director of Technology will be paid at the same rate as the Director of M.O.T. and the Director of Student Nutrition.

Motion: Monte Gardner
Second: Teri Andersen
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None

The motion carried.

ITEM 23

Consideration to appoint Ryan Frank as the Director of Technology.

Charlene Battles said that Ryan Frank's appointment has been discussed in the two previous items.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 24

Consideration to approve the adoption of a piggyback bid between Sierra School Equipment Company and Arvin Union School District for the purchase of school furnishing, office furniture, and accessories.

Paul Miller explained that using the piggyback bid allows the district to purchase at competitive prices. Mr. Miller said that the district has done business with Sierra Furniture for years, and that it has been a very good relationship.

Motion: Ken Berckes

Second: Monte Gardner

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 25

Consideration to approve declaring Bus #16 surplus and to authorize the Superintendent or his designee to have it sold for scrap to comply with SJVUAPCD new bus grant terms.

Paul Miller stated that due to the air pollution regulations, the old bus could not be sold. Charlene Battles said the district could consider in the future donating school buses to the fire department for their trainings.

Motion: Monte Gardner

Second: Teri Andersen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 26

Consideration to approve a contract between Office Technology Partners and Beardsley School District for consulting services related to a new copier master lease.

Paul Miller said that an attorney for the district recommended using a consultant because comparing copier master lease agreements is complicated, and having a consultant guide the district will result in better equipment and provide a better value for the district.

Motion: Ken Berckes

Second: Teri Andersen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 27

Consideration to approve a National Joint Powers Alliance for the purpose of purchasing technology equipment.

Ryan Frank, Director of Technology, explained that this is a purchasing tool and may be used to replace Smart Boards, which is on the bond project list.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

IV. INFORMATION SECTION

ITEM 28

Enrollment

Paul Miller said that at the beginning of the year, the district enrollment was up by 112 students and now there is about 60 more students than last year. Mr. Miller said he would guess that by P-2 the difference will be 45-50 more students than the previous year.

ITEM 29

Certificated/Classified Personnel Comments.

Aimee Williamson, North Beardsley Principal, said that her enrollment is at 758 and they are still enrolling students. Mrs. Williamson said that it is difficult to find a place for all of the students when it is a rainy day since they do not all fit in the cafeteria. Joaquin Elcano, North Beardsley Assistant Principal, said that there was not enough room in the cafeteria for parents and students for a recent kindergarten event. Mr. Elcano also said that even with four lunch periods, the cafeteria is close to capacity during lunch periods. Ms. Williamson said that the Spelling Bee would be held on Thursday, awards assemblies the following week and that there has been good parent involvement this year. Gina Rasmussen said she would like to know when the next "fancy lunch" would be held and asked if all the new portable classrooms were being used. Ms. Williamson said that furniture is still needed for the portable to be used for the opportunity class and that the portables will be used for a STEM lab, P.E., and a conference room. Paul Miller said that six portables were added this year at North Beardsley. Mr. Elcano said that the rooms still need sinks and cabinets. Mr. Miller said that Beardsley Elementary and Beardsley Junior High share a cafeteria and have about the same number of students as North Beardsley and that the portables will be finished soon. Gina Rasmussen asked if an outside eating area has been considered for North Beardsley. Ms. Williamson said that there is not a good location near the cafeteria for an outside eating area and that staffing may be a problem with overlapping recesses and lunches. Mr. Elcano said that North Beardsley has the smallest cafeteria and the largest enrollment but that the extra staff worked well on the rainy days. Charlene Battles said that Mrs. Williamson and Mr. Elcano are managing very well with the unanticipated increase of students. Melissa Oetker, BTA representative, said that the new bargaining team met with Mr. Miller for the first time and will be meeting again soon. Ms. Oetker said they have been working with John Barge, the new Special Education Director, on inclusion and that the professional development day on Friday will have a session on inclusion. Ms. Oetker also stated that CTA will be sending four district teachers to a New Educators weekend workshop for teachers in years one through three.

ITEM 30

Board Comments/Informal Discussion

ITEM 31

Next Regular Board Meeting: Tuesday, February 20, 2018 at 6:00 p.m.

ITEM 32

Adjournment of Open Session

Charlene Battles adjourned the meeting at 6:47 p.m.

V. CLOSED SESSION

ITEM 33

Announce Item(s) to be discussed in Closed Session

33.1 Public Employee Discipline/Dismissal/Release

ITEM 34

Enter into Closed Session

ITEM 35

Adjourn Closed Session

ITEM 36

Reconvene into Open Session

ITEM 37

Result of Closed Session

The board voted 5-0 to terminate a classified instructional aide.

ITEM 38

Adjournment

Time: 7:14 p.m.

Board Clerk

Board Member

Board Member

Board Member

Board Member