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BOARD OF TRUSTEES
Charlene Battles, President
Monte Gardner, Clerk
Teri Andersen, Trustee
Ken Berckes, Trustee
Gina Rasmussen, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

SEPTEMBER 11, 2018
6:00 P.M.
DISTRICT CONFERENCE ROOM

MINUTES

I. PRELIMINARY SECTION

ITEMS 1-2

The meeting of the Beardsley School District Board of Trustees was called to order at 6:00 p.m. by Board President, Charlene Battles.

Members Present

Charlene Battles, Clerk
Ken Berckes, Member
Monte Gardner, Member
Gina Rasmussen, Member

Staff Present

Paul Miller, Superintendent
Kevin Williams, Assistant Superintendent
Jennifer Woessner, Administrative Assistant

Members Absent

Teri Andersen

Visitors Present

Refer to sign-in sheet

ITEM 3

Flag Salute

Aimee Williamson led the flag salute.

ITEM 4

Questions and/or Statements from the Community.

None

ITEM 5

Approval of the Minutes from the Regular Board meeting held August 21, 2018.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 6

Approval of the Agenda.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 7

Welcome

Charlene Battles welcomed everyone to the meeting.

II. CONSENT SECTION

ITEM 8

Ratification of Warrants

ITEM 9

Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.

ITEM 10

Consideration to approve donations from Donors Choose to Lea Speer's class at Beardsley Elementary.

ITEM 11

Consideration to approve donations from Donors Choose to Judy Bethell's class at Beardsley Elementary.

ITEM 12

Consideration to approve donations from Donors Choose to Erica Shaw's class at Beardsley Elementary.

ITEM 13

Consideration to approve an out of town field trip to Camp KEEP on March 3, 2019.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

III. ACTION SECTION

ITEM 14

Consideration to approve Resolution #2 regarding Sufficiency of Instructional Materials, Education Code 60119.

NOTE: A Public Hearing is Required Prior to Board Action.

Kevin Williams, Assistant Superintendent, explained that this resolution is part of the Williams Act and states that the district has enough textbooks for every student.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 15

Consideration to approve a Licensing Agreement with Document Tracking Services effective October 15, 2018 for one year.

Mr. Williams stated that this is an annual agreement for the template for the LCAP and school site plans as well as the LCAP addendum.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 16

Consideration to approve hiring Hope Adams on a Provisional Internship Permit to teach kindergarten at North Beardsley Elementary starting August 13, 2018

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 17

Consideration to approve the March, May, and July 2018 updated Board Policy.

Paul Miller, Superintendent, said that he reads through all of the policies and picks the options.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 18

Consideration to approve an Agreement for Utility and Custodial Services with KCSOS for one portable at Beardsley Elementary for the regular school year 2018-19.

Mr. Miller said that this is an annual agreement. The portable is owned by KCSOS and they will be painting and re-carpeting it.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 19

Consideration to approve an Agreement for Utility and Custodial Services with KCSOS for two portables at San Laurén for the regular school year 2018-19.

Mr. Miller said that this is an annual agreement.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 20

Consideration to approve an agreement with KCSOS for the use of one portable at North Beardsley Elementary for the North Beardsley State Preschool for the 2018-19 school year.

Mr. Miller said this is an annual agreement.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 21

Consideration to approve Resolution #3, to set the GANN Appropriations Limit at \$13,906,401.97 for the 2018-19 school year.

Mr. Miller stated that this resolution is required by an old law that no longer applies, but is still required.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 22

Consideration to approve the District's 2017-2018 Unaudited Actuals Financial Report.

Olivia Esquivel, Chief Business Official, gave a Power Point presentation showing the receipts and expenditures for the year. Ms. Esquivel said that the report will be reviewed by the auditor.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 23

Consideration to approve the CEA Application for Exemption from the Required Expenditure for Classroom Teachers' Salaries for 2017-18 Fiscal Year.

Mr. Miller said this is an annual waiver that the county grants every year.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 24

Consideration to approve Resolution #4 Authorizing Year End Budget Transfers.

Ms. Esquivel said this is just a formality advising the board that we do make budget transfers from June through September that have to do with the prior year as we close the books.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 25

Consideration to approve Resolution #5 Authorizing Temporary Borrowing Between Funds.

Ms. Esquivel said this is just a formality to authorize borrowing funds as needed for programs that may not have generated enough revenue to sustain their programs.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 26

Consideration to change the regularly scheduled board meeting on November 20, 2018 to be held on November 27, 2018.

Charlene Battles, Board President, said this change is due to avoid having a meeting during the Thanksgiving vacation.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 27

Consideration to change the regularly scheduled board meeting on December 11, 2018 to be held on December 10, 2018.

Ms. Battles said this change is due to the shortage of board members on the originally scheduled meeting. She also asked the board members to please notify Mr. Miller, or herself if they are not able to make a scheduled board meeting.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 28

Consideration to approve Interfund Transfers between funds for fiscal year 2017-18.

Ms. Esquivel, explained that these are all the interfund transfers that were completed during the 2017-18 school year. Any temporary borrowings have all been satisfied.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 29

Consideration to approve the Budget Transfers made in fiscal year 2017-18.

Ms. Esquivel said these are all the board approved budget transfers that occurred during the school year.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 30

Consideration to approve GASB 75 Actuarial Valuation of the District's retiree health insurance program as of July 1, 2017.

Ms. Esquivel said this is a review of our obligation to retiree benefits that we report every two years.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 31

Consideration to approve Suicide Prevention Protocol Manual for Beardsley School District.

Mr. Miller explained that the manual was drafted by our Director of Special Education, John Barge. Mr. Williams said we had training in January and updates to the policy needed to be made. Ms. Rasmussen asked where the student records were stored. Mr. Williams explained that records will be stored in Powerschool until the student leaves, but will not follow the student.

Motion: Ken Berckes
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 32

Consideration to approve a Procedural Manual for Special Education.

Mr. Miller said this was drafted by John Barge. Ms. Rasmussen explained that she would like to see the mission statement be more visible on the campuses and in the classrooms and that the staff, students, and parents should know what our vision is for the school district.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 33

Consideration to approve the donation of 40 student backpacks from Alexandra Rossi.

Mr. Miller explained that all donations must go through the board and we will send Ms. Rossi a thank you card. Ms. Battles said this was a nice donation from Ms. Rossi.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 34

Consideration to approve a gasoline stipend/allowance of \$150.00 per month for the Director of Nutrition, Director of MOT, and the Director of Technology.

Mr. Miller said this is to provide a stipend for the directors that drive their own for school business. Mr. Gardner commented that it's not just gas that they are using, but wear and tear on their personal vehicles. Mr. Berckes asked about compensation for going over the stipend. Mr. Miller explained that if they go out of the county they can fill out a mileage form.

Motion: Monte Gardner
Second: Ken Berckes
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

IV. INFORMATION SECTION

ITEM 35

Certificated/Classified Personnel Comments.

Aimee Williamson, Beardsley Elementary Principal said she is working on new incentives like School House Escapes and Fancy Lunch. She has also scheduled some assemblies and fun activities for the year.

Lisa Auger, Jr High Teacher, said it was reported to her by other teachers that Back to School Night did not have the turn out they had hoped for. Mr. Miller and Ms. Rasmussen said the campuses they visited had great attendance for the evenings.

ITEM 36

Board Comments/Informal Discussion

Mr. Miller explained the deficit facing CALSTRS and CALPERS in regards to employer contributions. This is something that he and Ms. Esquivel are aware of and they will have to plan for it.

ITEM 37

Next Regular Board Meeting: Tuesday, October 16, 2018 at 6:00 p.m.

ITEM 38

Adjournment of Open Session

Charlene Battles adjourned the meeting at 7:11 p.m.

Board Clerk

Board Member

Board Member

Board Member

Board Member