

PAUL MILLER
District Superintendent
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BOARD OF TRUSTEES
Monte Gardner, President
Ken Berckes, Clerk
Teri Andersen, Trustee
Gina Rasmussen, Trustee
Charlene Battles, Trustee

BOARD OF TRUSTEES
SPECIAL AND REGULAR BOARD MEETING

DECEMBER 10, 2018
6:00 P.M.
DISTRICT CONFERENCE ROOM

MINUTES

I. PRELIMINARY SECTION

ITEMS 1-2

The meeting of the Beardsley School District Board of Trustees was called to order at 5:59 p.m. by acting Board President, Charlene Battles.

Members Present

Charlene Battles, President
Ken Berckes, Member
Monte Gardner, Member
Gina Rasmussen, Member
Teri Andersen, Member

Staff Present

Paul Miller, Superintendent
Kevin Williams, Assistant Superintendent
Jennifer Woessner, Administrative Assistant
Olivia Esquivel, Chief Business Official

Members Absent

Visitors Present

Refer to sign-in sheet

ITEM 3

Flag Salute

Teri Andersen and Terri Chamberlin led the flag salute.

ITEM 4

Questions and/or Statements from the Community.

ITEM 5

Approval of the Minutes from the Regular Board meeting held November 27, 2018.

Motion: Ken Berckes
Second: Monte Gardner
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 6

Approval of the Agenda.

Motion: Teri Andersen
Second: Gina Rasmussen
Ayes: Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen, Teri Andersen
Nays: None
Abstain: None
The motion carried.

ITEM 7

Welcome

Board President, Charlene Battles, welcomed everyone to the meeting.

ANNUAL ORGANIZTIONAL MEETING

ITEM 8

Election of President of the Beardsley School District Board of Trustees.

Monte Gardner was elected President of the Beardsley School District Board of Trustees.

Motion: Teri Andersen

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 9

Election of Clerk of the Beardsley School District Board of Trustees.

Ken Berckes was elected Clerk of the Beardsley School District Board of Trustees.

Motion: Monte Gardner

Second: Gina Rasmussen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 10

Appointment of Secretary of the Beardsley School District Board of Trustees.

Paul Miller was appointed Secretary of the Beardsley School District Board of Trustees.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 11

Election of Trustee Representative to the Annual Fall Trustees Meeting.

Gina Rasmussen and Monte Gardner were elected Trustee Representatives to the Annual Fall Trustees Meeting.

Motion: Monte Gardner

Second: Gina Rasmussen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 12

Appointment of Authorized Agents of the Beardsley School District: Paul Miller, Kevin Williams, Olivia Esquivel.

Paul Miller, Kevin Williams, and Olivia Esquivel, were appointed Authorized Agents of the Beardsley School District.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 13

Selection of Board Meeting Dates and Times.

The exhibit showed board meetings scheduled on the third Tuesday of the month with the exception of March, April, and September, December being on the second Tuesday. June will have two meetings on the second and third Tuesdays of the month. All meetings will begin at 6:00 p.m.

Motion: Monte Gardner

Second: Teri Andersen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 14

Adjournment of the Annual Organizational Meeting.

Board members, Teri Andersen, Monte Gardner, and Ken Berckes were sworn in. The organizational meeting was adjourned at 6:10 p.m.

II. CONSENT SECTION

ITEM 15

Ratification of Warrants

ITEM 16

Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.

ITEM 17

Consideration to approve Substitute Agreements for Retired Annuitant for Kathy Berckes to sub as Secretary I & Secretary II at San Lauren Elementary.

ITEM 18

Consideration to approve Agreement for Services with Denise Miller to provide vision screenings for students.

ITEM 19

Consideration to approve an adjustment to the Agreement for Services for Technology Help with Nick Jordan and Wyatt Woessner, to \$12.00 per hour to reflect the change in minimum wage.

Motion: Teri Andersen
Second: Gina Rasmussen
Ayes: Teri Andersen, Charlene Battles, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: Ken Berckes
The motion carried.

III. ACTION SECTION

ITEM 20

Consideration to approve a contract between Beardsley School District and KYA Corporation based on the Wiseburn Piggyback Bid #1 previously adopted by the board of trustees for the installation of an Epoxy flooring surface, carpet, and other items in the new Junior High Band and Chorus Room.

Mr. Miller explained that this contract is based and priced on the Wiseburn Piggyback Bid #1 for items related to the renovation of Junior High Band and Chorus Room such as carpet and Epoxy flooring and a number of other items.

Motion: Monte Gardner
Second: Gina Rasmussen
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 21

Consideration to approve a contract between Beardsley School District and Choice Company (affiliate of KYA Incorporated) to install dry wall and other items based on the Wiseburn Piggyback Bid #5 previously adopted by the board of trustees.

Mr. Miller described the work and items that are being installed in the band room. Monte Gardner, Board Member, questioned the cost of the 84" Television with sound bar for the band room project. Mr. Miller said he will look into the details of the cost and would report back to the board. They board members agreed to move forward to vote on the item with the exception of the 84" television.

Motion: Ken Berckes
Second: Teri Andersen
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
Nays: None
Abstain: None
The motion carried.

ITEM 22

Consideration to approve a contract between Beardsley School District and Scott Erwin, CPA for outside audit services.

Mr. Miller said this is the annual contract for external audit services. Olivia Esquivel, Chief Business Official, said the audit should be done in a few days.

Motion: Monte Gardner

Second: Ken Berckes

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 23

Consideration to approve a contract between Beardsley School District and TCLA, Inc. for landscape architecture consulting and design related to the Junior High Track project.

Mr. Miller explained that this is the last piece of the design for the Jr High Track project for the changes that were made.

Motion: Monte Gardner

Second: Teri Andersen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

ITEM 24

Consideration to approve the First Interim Report and Standards Criteria, give positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years and adopt this report as a revised budget.

Ms. Esquivel gave an overview of the First Interim Report. Gina Rasmussen, Board Member, commented on the great job the cafeteria staff did at getting the lunch forms returned for the new free lunch program. Board Member, Ken Berckes, asked about the monitoring of Special Education students that live in our district. Mr. Miller explained that we are monitoring the students to see when they move out of our district. He stated that we are averaging about 23 students being serviced by the county. Mr. Miller has inquired about bringing some of the students back to our district. Mrs. Battles, Board President, said we should be conservative with the budget until we know how the new Governor's budget will affect us.

Motion: Teri Andersen

Second: Gina Rasmussen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

IV. INFORMATION SECTION

ITEM 25

Presentation: Sharon Lutje, Technology Teacher, North Beardsley

Sharon Lutje gave an overview of all the work the technology teachers are doing with the students to get them prepared for the state testing. Ms. Rasmussen asked if the teachers have access to the work the students are doing and Ms. Lutje said after the testing practice is over the information is shared with the teachers so they can work with the students in the areas where help is needed. Ms. Lutje said the students in the Robotics class learn to build and code robots. Beardsley received 3rd place in their first robotics competition. The STEM Labs are broken down into different sections like electricity, building, and computers. The students also get to use the 3D printers to design and create items such as keychains, coasters, etc. Ms. Lutje said she is also available during the day to help the teachers with technology questions.

ITEM 26

Presentation, District 3 year Strategic Goals: Superintendent

Mr. Miller gave a presentation on the 3 year strategic goals for the district. Each school site and department will create their own set of goals to achieve the overall goals set by the district.

ITEM 27

Certificated/Classified Personnel Comments.

Kevin Williams, Assistant Superintendent, congratulated the students that participated in the Oral Language Competition. Principal, Terri Chamberlin, said it is very busy time of year with the school plans, dashboard releases and evaluations, but also fun activities such as the Kiwanas Club Target shopping spree and the Jingle Bell Club that gives new shoes, jackets and a gift to all 1st graders at North Beardsley. Some of the events they are looking forward to are the band and choir coming to perform at North Beardsley, Books til' Bedtime with Santa Clause, and the kindergartners will be having their program in the cafeteria. Teacher, Lisa Auger, thanked Mr. Williams and Christine Bradbury for all their work in preparing for the Oral Language Festival, district wide and regional. Mr. Miller thanked Ms. Auger for coaching the Oral Language team.

ITEM 28

Board Comments/Informal Discussion

Monte Gardner thanked Ms. Battles for doing a great job as Board President this year. Gina Rasmussen introduced Tommy Ellison who is working on his Citizenship in the Community merit badge. Tommy shared with the board his project he is working on for Olive Knolls Christian School in order to earn Eagle Scout.

ITEM 29

Next Regular Board Meeting and Annual Organization Meeting: Tuesday, January 15, 2019 at 6:00 p.m.

ITEM 30

Adjournment of Open Session

Charlene Battles adjourned the meeting at 7:04 p.m.

Board Clerk

Board Member

Board Member

Board Member

Board Member

PAUL MILLER
District Superintendent
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BOARD OF TRUSTEES
Monte Gardner President
Ken Berckes, Clerk
Teri Andersen, Trustee
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Gina Rasmussen, Trustee

BOARD OF TRUSTEES
SPECIAL BOARD MEETING

JANUARY 3, 2019
6:00 P.M.
ASSISTANT SUPERINTENDENT'S OFFICE

MINUTES

I. PRELIMINARY SECTION

ITEMS 1-2

The meeting of the Beardsley School District Board of Trustees was called to order at 6:09 p.m. by Monte Gardner, Board President.

Members Present

Monte Gardner, President
Ken Berckes, Clerk
Teri Andersen, Member
Charlene Battles, Member (by telephone conference)
Gina Rasmussen, Member

Staff Present

Paul Miller, Superintendent
Jennifer Woessner, Administrative Assistant
Russ Woods, Director of MOT

Members Absent

Visitors Present

Refer to sign-in sheet

ITEM 3

Flag Salute

Ken Berckes, Board Member, led the flag salute.

ITEM 4

Questions and/or Statements from the Community.

None

II. ACTION SECTION

ITEM 5

Consideration to approve Resolution #7 by the Governing Board Declaring an Emergency Permitting Asbestos Removal and Flooring Replacement Due to Water Intrusion Damages Without Competitive Bidding to Continue Essential Public Services.

Superintendent, Paul Miller, explained that the district office had water damage over Thanksgiving break. The removal of the carpet over Christmas break revealed asbestos tiles, which requires remediation. Mr. Miller said we looked at four different companies, two of which provided quotes. The district selected the lowest cost proposal from MEC, Inc. for the remediation. Board Member, Charlene Battles asked if the company working on the outside water lines over Thanksgiving break would be responsible for any of the cost. Mr. Gardner explained that SISC is paying for the carpet and SISC is paying for \$20,000 of the abatement fee. M.O.T Director, Russ Woods, explained that the water damage was not caused specifically by the company doing the outside work and it could have happened at any time. Mr. Gardner asked when we could start on this project. Mr. Woods said the abatement can start tomorrow morning and the carpet installation will begin immediately following the asbestos clearance. He is hopeful that the district office will be back open by January 21, 2019.

Motion: Ken Berckes

Second: Teri Andersen

Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen

Nays: None

Abstain: None

The motion carried.

III. INFORMATION SECTION

ITEM 6

Board Comments/Informal Discussion

ITEM 7

Next Regular Board Meeting: January 15, 2019

ITEM 8

Adjournment of Meeting

Monte Gardner adjourned the meeting at 6:21 p.m.

Board Clerk

Board Member

Board Member

Board Member

Board Member