



PAUL MILLER  
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BOARD OF TRUSTEES  
Monte Gardner, President  
Ken Berckes, Clerk  
Teri Andersen, Trustee  
Charlene Battles, Trustee  
Gina Rasmussen, Trustee

BOARD OF TRUSTEES  
REGULAR BOARD MEETING

September 9, 2019  
Closed Session 5:00 P.M.  
Open Session 5:30 P.M.  
Jacobson Hall

## MINUTES

### I. CLOSED SESSION

#### ITEM 1

##### Announce Item(s) to be discussed in Closed Session

- 1.1 Public Employee Discipline/Dismissal/Release

#### ITEM 2

##### Enter into Closed Session

Closed Session called to order at 5:00 p.m.

#### ITEM 3

##### Adjourn Closed Session

Closed Session adjourned at 5:26 p.m.

#### ITEM 4

##### Result of Closed Session

No Action Taken

#### ITEM 5

##### Adjournment

Enter into Open Session

### II. PRELIMINARY SECTION

#### ITEMS 6-7

Board President, Monte Gardner, called the meeting of the Beardsley School District Board of Trustees to order at 5:31 p.m.

##### Members Present

Monte Gardner, President  
Ken Berckes, Clerk  
Charlene Battles, Member  
Teri Andersen, Member  
Gina Rasmussen, Member

##### Staff Present

Paul Miller, Superintendent  
Kevin Williams, Assistant Superintendent  
Olivia Esquivel, Chief Business Official  
Jennifer Woessner, Administrative Assistant

##### Members Absent

##### Visitors Present

Refer to sign-in sheet

#### ITEM 8

##### Flag Salute

Board Member, Gina Rasmussen, led the flag salute.

#### ITEM 9

##### Questions and/or Statements from the Community.

None

**ITEM 10**

**Approval of the Minutes from the Regular Board meeting held August 12, 2019.**

Motion: Ken Berckes  
Second: Teri Andersen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain:  
The motion carried.

**ITEM 11**

**Approval of the Agenda.**

Motion: Teri Andersen  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 12**

**Welcome**

Mr. Gardner welcomed everyone and thanked them for coming.

**III. CONSENT SECTION**

**ITEM 13**

**Ratification of Warrants**

**ITEM 14**

**Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.**

**ITEM 15**

**Consideration to approve an Agreement for Services for Kayla Shadden to provide services as the 7<sup>th</sup> Grade Girls Volleyball Coach.**

**ITEM 16**

**Consideration to approve an Agreement for Services for Kayla Shadden to provide services as the 8<sup>th</sup> Grade Girls Volleyball Coach.**

**ITEM 17**

**Consideration to approve a Teacher Consent Form for Lisa Auger for the 2019-2020 school year.**

Art teacher, Mrs. Auger, stated that she is working towards completing the necessary classes.

**ITEM 18**

**Consideration to approve an Agreement for Services for Marissa Ramos to provide services as an Assistant Percussion Coach.**

**ITEM 19**

**Consideration to approve an Agreement for Services for Nicholas Medina to provide services as an Assistant Percussion Coach.**

**ITEM 20**

**Consideration to approve an Agreement for Services for Kathy Berckes to provide services as Secretary I and Secretary II.**

**ITEM 21**

**Consideration to approve an Out of County Field Trip Request to Camp KEEP for Beardsley School District's Sixth Grade Students on March 23, 2020 – March 27, 2020.**

Motion: Gina Rasmussen  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**IV. ACTION SECTION**

**ITEM 22**

**Consideration to approve hiring Sara Matthews on a Variable Term Waiver to teach Mild/Mod & ECSE (Pre K-K) at Beardsley Elementary starting 8/12/2019.**

Mr. Miller, Superintendent, said this is for our Pre-K special education class.

Motion: Ken Berckes  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 23**

**Consideration to approve hiring Ofelia Melissa Britt on a Provisional Internship Permit to teach Transitional Kindergarten at North Beardsley Elementary starting 8/12/2019.**

Mr. Miller said Melissa Britt is one of our Beardsley parents and she has worked with us for a long time as a substitute. She is now working towards her teaching credential.

Motion: Teri Andersen  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 24**

**Consideration to approve an agreement between Beardsley School District and KCSOS Division of Special Education (SELPA) for 2019-20 school year.**

Mr. Miller explained that this is the annual contract for special education services.

Motion: Gina Rasmussen  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 25**

**Consideration to approve a Licensing Agreement with Document Tracking Services effective October 15, 2019 for one year.**

Mr. Williams, Assistant Superintendent, explained that we have been using this company for 5 years. They provide the School Plans and LCAP template.

Motion: Charlene Battles  
Second: Teri Andersen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 26**

**Consideration to approve an agreement between Beardsley School District and Allconnected for disaster recovery services.**

Mr. Miller said this is for the district's nightly network data backups.

- Motion: Ken Berckes
  - Second: Gina Rasmussen
  - Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
  - Nays: None
  - Abstain: None
- The motion carried.

**ITEM 27**

**Consideration to approve Resolution #1 regarding Sufficiency of Instructional Materials, Education Code 60119. NOTE: A Public Hearing is Required Prior to Board Action.**

Mr. Miller said this item is to declare sufficiency of textbooks and instructional materials. The William's Act visit was last week and there were no findings.

- Motion: Teri Andersen
  - Second: Gina Ramussen
  - Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
  - Nays: None
  - Abstain: None
- The motion carried.

**ITEM 28**

**COLLECTIVE BARGAINING: Initial Proposal of the Public School Employer to the Beardsley Teachers' Association/CTA/BTA collective bargaining unit for the 2019-20 school year. NOTE: A Public Hearing is Required Prior to Board Action.**

Mr. Miller said this is the second and final step in sun shining with the teacher's union. This will open the way to negotiations starting.

- Motion: Ken Berckes
  - Second: Gina Rasmussen
  - Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
  - Nays: None
  - Abstain: None
- The motion carried.

**ITEM 29**

**Consideration to approve an Agreement for Utility and Custodial Services with KCSOS for one portable at Beardsley Elementary for the regular school year 2019-2020.**

Mr. Miller said KCSOS would pay the district for utilities and custodial services on one portable at Beardsley Elementary.

- Motion: Ken Berckes
  - Second: Charlene Battles
  - Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
  - Nays: None
  - Abstain: None
- The motion carried.

**ITEM 30**

**Consideration to approve an Agreement for Utility and Custodial Services with KCSOS for two portables at San Laurén for the regular school year 2019-2020.**

Mr. Miller said this is another agreement for utilities and custodial services for two portables at San Lauren.

- Motion: Charlene Battles
  - Second: Teri Andersen
  - Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
  - Nays: None
  - Abstain: None
- The motion carried.

**ITEM 31**

**Consideration to approve a contract between Beardsley School District and Johnson Controls for service and maintenance on the District's HVAC systems.**

Mr. Miller explained that the district has been with Johnson Controls for twenty years. This will renew our contract for another three years for service and repairs on the district's HVAC units.

Motion: Gina Rasmussen  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 32**

**Consideration to approve an agreement with University of Laverne for fieldwork and supervised teaching experiences.**

Mr. Miller said this would allow University of Laverne to place student teachers on our campuses.

Motion: Ken Berckes  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 33**

**Consideration to approve Resolution #2, to set the GANN Appropriations Limit at \$14,839,699.26 for the 2019-20 school year.**

Mr. Miller said this is an out of date regulation that we are still required to run through the board of trustees each year.

Motion: Charlene Battles  
Second: Teri Andersen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 34**

**Consideration to approve the District's 2018-19 Unaudited Actuals Financial Report.**

Mr. Miller said this is the closing of the books for the last school year. Chief Business Official, Olivia Esquivel, gave a presentation on the ADA, general fund revenue and expenditures as well as the general fund and other fund balances.

Motion: Gina Rasmussen  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 35**

**Consideration to approve the CEA Application for Exemption from the Required Expenditure for Classroom Teachers' Salaries for 2018-19 Fiscal Year.**

Ms. Esquivel said the district is required to file this report if we do not expend 60 percent of the entire budget on teacher salaries.

Motion: Teri Andersen  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 36**

**Consideration to approve Resolution #3 Authorizing Year End Budget Transfers.**

Ms. Esquivel said this would approve the district to make budget transfers later in the school year.

Motion: Ken Berckes  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 37**

**Consideration to approve Resolution #4 Authorizing Temporary Borrowing Between Funds.**

Ms. Esquivel said this is to authorize temporary borrowing between accounts for the 2019-20 school year.

Motion: Teri Andersen  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 38**

**Consideration to approve Interfund Transfers between funds for fiscal year 2018-19.**

Ms Esquivel explained that this is to approve the transfers that were made last school year.

Motion: Charlene Battles  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 39**

**Consideration to approve Budget Transfers made in fiscal year 2018-19.**

Ms. Esquivel said this is to approve budget transfers made last school year.

Motion: Ken Berckes  
Second: Teri Andersen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 40**

**Consideration to ratify/approve the following change orders: Jarrett Electric, \$3,425.00; Jarrett Electric, \$10,930.00; JTS Construction, (\$7,390.57); MD Concrete \$1,875.00; JTS Construction \$8,530.93; DMS-BKL \$1,023.00; Taft Plumbing \$1,379.25; Dorfmeier, \$1,678.00. These change orders relate to the Jr High Office Remodel Project.**

Mr. Miller explained all change orders and why they are needed. These items were not contemplated in the original bids on the Jr. High Office project.

Motion: Charlene Battles  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 41**

**Consideration to approve the donation of 40 student backpacks from Alexandra Rossi.**

Mr. Williams explained that some of the backpacks were handed out by staff at the "Meet Your Teacher Day" before school started.

Motion: Gina Rasmussen  
Second: Ken Berckes  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 42**

**Consideration to approve an agreement between Chris Benham Designs and Beardsley School District for Graphic Design/District Branding Services.**

Mr. Miller explained the rebranding and goals set by the district. He said this agreement would allow us to use Chris Benham on an hourly basis if needed for design services related to rebranding.

- Motion: Ken Beckes
  - Second: Gina Rasmussen
  - Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen
  - Nays: None
  - Abstain: None
- The motion carried.

**V. INFORMATION SECTION**

**ITEM 43**

**PDD and Early Out Thursday Activities: Kevin Williams**

Mr. Williams congratulated the North Beardsley and Beardsley Elementary staff, along with MOT for another successful Williams Act visit. They did an excellent job preparing their rooms and getting everything ready to make sure we received an exemplary review. Mr. Williams said our new Parent Volunteer Coordinator, Kristena Meza, has been working hard and already has 60 parents on her list that would like to volunteer for our district. He also gave overview of all the past and future PDD days. He has had positive feedback on the trainings from both certificated and classified employees. The district provided training for Parent Project, Classroom Management training for new teachers, Science Training, Youth Mental Health First Aid, Imagine Math, Number talks, Restorative practices, Illuminate, Classroom Engagement and other valuable topics.

**ITEM 44**

**Certificated/Classified Personnel Comments**

Jr. High Teacher, Ms. Auger, said the new teacher meeting was successful and they were able to talk with the teachers about the importance of joining the BTA. She also reminded the board members of the Chipotle Fundraiser on Tuesday night and invited everyone to go and support the Beardsley Band.

**ITEM 45**

**Board Comments/Informal Discussion**

Mrs. Andersen said she enjoys the Beardsley Facebook page and all the positive posts. Mr. Miller informed the board that the Beardsley Community Foundation has voted to postpone the annual Carnival this year due to the construction and safety issues. Mr. Miller talked about the enrollment numbers at all the campuses. Ms. Rasmussen asked about the numbers at the Jr High and asked when it would be appropriate to add more staff. Mr. Miller stated there was growth on all the campuses and he will continue to monitor the numbers.

**ITEM 46**

**Next Regular Board Meeting: Monday, October 14, 2019 at 5:30 p.m.**

**ITEM 47**

**Adjournment of Open Session**

Mr. Gardner adjourned the meeting at 7:00 p.m.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 1001 Roberts Lane, Bakersfield CA 93308

For information regarding how, to whom, and when a request for disability related modifications or accommodation, including auxiliary aids or services, maybe made by a person with a disability who requires a modification or accommodation to participate in the public meeting, please contact Jennifer Woessner at 393-8550.