



# BEARDSLEY SCHOOL DISTRICT

**Superintendent:** Paul Miller

**Board of Trustees:**  
Monte Gardner, President  
Ken Berckes, Clerk  
Teri Andersen, Trustee  
Charlene Battles, Trustee  
Gina Rasmussen, Trustee

## BOARD OF TRUSTEES REGULAR BOARD MEETING

December 14, 2020

Closed Session 5:00 p.m.

Open Session 5:30 p.m.

This meeting will be conducted Via ZOOM teleconference

### MINUTES

(THIS MEETING IS BEING RECORDED)

#### I. PRELIMINARY SECTION

##### ITEM 1-2

Board President, Ken Berckes, called the meeting of the Beardsley School District Board of Trustees to order at 5:00 p.m. via ZOOM teleconference.

##### Members Present

Ken Berckes, President  
Gina Rasmussen, Clerk  
Teri Andersen, Member  
Monte Gardner, Member  
Charlene Battles, Member

##### Staff Present

Paul Miller, Superintendent  
Kevin Williams, Assist Superintendent  
Jennifer Woessner, Administrative Assistant  
Olivia Esquivel, Chief Business Official

##### ITEM 3

##### Flag Salute

Board Member, Gina Rasmussen, lead the flag salute.

#### II. CLOSED SESSION

##### ITEM 4

##### Announce Item(s) to be discussed in Closed Session

##### 4.1 Personnel

##### ITEM 5

##### Enter into Closed Session

Closed Session called to order at 5:00 p.m.

##### ITEM 6

##### Adjourn Closed Session

Closed Session adjourned at 5:30 p.m.

#### III. RECONVENE TO OPEN SESSION

##### ITEM 7

##### Result of Closed Session

Nothing to report

##### ITEM 8

##### Questions and/or Statements from the Community

None

**ITEM 9**

**Approval of the Minutes from the Regular Board meeting November 9, 2020.**

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 10**

**Approval of the Agenda**

Motion: Teri Andersen  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 11**

**Welcome**

Mr. Berckes welcomed everyone to the meeting.

**IV. ANNUAL ORGANIZATIONAL MEETING ITEMS**

**ITEM 12**

**Election of President of the Beardsley School District Board of Trustees.**

Gina Rasmussen was nominated and elected President of the Beardsley School District Board of Trustees.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 13**

**Election of Clerk of the Beardsley School District Board of Trustees.**

Teri Andersen was nominated and elected Clerk of the Beardsley School District Board of Trustees.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 14**

**Appointment of Secretary of the Beardsley School District Board of Trustees.**

Paul Miller, Superintendent, was appointed Secretary of the Beardsley School District Board of Trustees.

Motion: Monte Gardner  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 15**

**Election of Trustee Representative to the Annual Fall Trustees Meeting.**

Gina Rasmussen was elected Trustee Representative to the Annual Fall Trustees Meeting.

Motion: Teri Andersen  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 16**

**Appointment of Authorized Agents of the Beardsley School District: Paul Miller, Kevin Williams, Olivia Esquivel,**

Paul Miller, Kevin Williams, and Olivia Esquivel, were appointed Authorized Agents of the Beardsley School District.

Motion: Teri Andersen  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None

The motion carried.

**ITEM 17**

**Selection of Board Meeting Dates and Times.**

All Regular Board meetings will begin at 5:30 p.m. and Closed Sessions will begin at 5:00 p.m.

Motion: Gina Rasmussen  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None

The motion carried.

**ITEM 18**

**Adjournment of the Annual Organizational Meeting.**

**V. CONSENT SECTION**

**ITEM 19**

**Ratification of Warrants**

**ITEM 20**

**Consideration to approve recommendations for Certificated and Classified Employment: Change in Assignment, Resignations, Retirements, Leaves, and New Positions.**

**ITEM 21**

**Consideration to approve an adjustment to the Agreement for Services for vendors: Jamie Cummings, Ian Whitman, Vanessa Rogers to \$14.00 per hour to reflect the change in minimum wage.**

Motion: Charlene Battles  
Second: Teri Andersen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None

The motion carried.

**VI. ACTION SECTION**

**ITEM 22**

**Consideration to approve Resolution #9 authorizing the Kern County Auditor-Controller to release excess Impounded Local Tax Revenues.**

Mr. Miller said this annual resolution is for the release of impounded funds from the County.

Motion: Gina Rasmussen  
Second: Monte Gardner  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None

The motion carried.

### **ITEM 23**

#### **Consideration to approve the 2020-21 Local Control Funding Formula (LCFF) Budget Overview for Parents.**

Assistant Superintendent, Kevin Williams, explained the LCFF Budget Overview for Parents. He said the overview shows the different sources of income that the district has for the year. The previously approved budget matches our current expenditures. The district did not spend all the funds due to schools closing. The district will reevaluate the progress and restore programs for all students when they return.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

### **ITEM 24**

#### **Consideration to approve the First Interim Report and Standards Criteria, give positive certification that the District will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years and adopt this report as a revised budget. NOTE: A Public Hearing is required prior to Board Action.**

Chief Business Official, Olivia Esquivel, gave an overview of the revised budget and explained the changes that have occurred with the funding due to the pandemic. She reported that the district is able to meet its financial obligations for the current year and subsequent two fiscal years. The district remains above the recommended reserve of 3% and we will continue to navigate challenges with any budget changes.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

### **ITEM 25**

#### **Consideration to approve the Single School Plans for Beardsley Elementary, North Beardsley, San Laurén, and Beardsley Junior High Schools.**

Mr. Williams said the school plans include the state test results from the previous year because the district did not administer the SBAC test last year due to the pandemic. The plan is based on the test results and what the sites can do to make improvements. Each Principal shared some changes they have made to their plans including new programs and incentives that will be used to keep the students engaged.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

### **ITEM 26**

#### **Consideration to approve the 2019-20 Master Plan for English Learners.**

Mr. Williams said this is the annual update for the master plan. The district's English Learner population is up slightly this year. This plan describes what an English Learner is, how they are identified, reclassified and any updates the state has created.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

### **ITEM 27**

#### **Consideration to amend the Classified Salary Schedule to reflect the new minimum wage of \$14.00 effective January 1, 2021.**

Mr. Miller said the change to the salary schedule is to accommodate the minimum wage increase to \$14.00 per hour.

Motion: Teri Andersen  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 28**

**Consideration to approve an amended/updated Certificated Management Salary Schedule to reflect new days worked for School Nurse, School Psychologist, and the Assistant Superintendent positions.**

Mr. Miller said the added days per year would enable these employees more time to plan with other staff before school begins. The changes will take place starting July 1, 2021.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 29**

**Consideration to approve new board policy updates for Education of Homeless Children.**

Mr. Williams said this update of board policy for the Education of Homeless Children was needed as the homeless population continues to rise. The policy outlines what qualifies a student as homeless, the role of the district liaison, and provides guidelines and steps when enrolling students.

Motion: Monte Gardner  
Second: Gina Rasmussen  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**ITEM 30**

**Consideration to approve a new contract with Pitney Bows for a postage machine.**

Mr. Miller said this is a new contract with Pitney Bows for an updated postage machine and services for the district.

Motion: Monte Gardner  
Second: Charlene Battles  
Ayes: Teri Andersen, Charlene Battles, Ken Berckes, Monte Gardner, Gina Rasmussen  
Nays: None  
Abstain: None  
The motion carried.

**VII. INFORMATION SECTION**

**ITEM 31**

**Superintendent Update: Paul Miller**

Mr. Miller gave an update on a waiver to California Department of Education to provide the district with the full range of options with respect to opening our schools. He also reported that there was old bond money that was never issued. The district will possibly be able to use that money to complete a much needed roof project at North Beardsley. He also said the Governor would release the budget in January and we will know more about what that means financially for the district.

**ITEM 32**

**Beardsley Stake Holder Meeting: Kevin Williams**

Mr. Williams shared information from the Stake Holder Meeting that included highlights from the 2019 CA Dashboard, re-engaging students, technology update, CARES funding and how the schools utilize LCAP money.

**Return to School Survey: Kevin Williams**

Mr. Williams reviewed the results of the Return to School Survey that showed the parents views on returning to in-person learning and transportation needs.

**ITEM 33**

**Certificated/Classified Personnel Comments**

Jr High Teacher, Lisa Auger, said the teachers are ready to get back to normal and they continue to work hard every day.

**ITEM 34**

**Board Comments/Informal Discussion**

Board Member, Gina Rasmussen asked what the staff development training is about on Friday. Mrs. Auger explained the presentation given by Jeff Coggan would be on Psychological First Aid and Returning as a Trauma Responsive School.

**ITEM 35**

**Next Regular Board Meeting, Monday, January 11, 2021 at 5:30 p.m.**

**ITEM 36**

**Adjournment of Open Session**

Meeting Adjourned at 7:30 p.m.

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Board President

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Board Clerk

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Board Member

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Board Member

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Board Member